



Petroleum Group

Abstract Submission Guidelines

General Submission Guidelines

- Electronic submissions only, please.
- Your abstract must be in either Microsoft Word (.doc) Microsoft Word 2007 (.docx) or Adobe Acrobat (.pdf) format. In addition, you should make sure that your abstract conforms to the formatting guidelines below. If submitting a pdf file please ensure that it is not locked for editing or printing.
- Your abstract should contain the following identifying information: title of abstract; author's name; author's affiliation; contact email address along with the abstract text itself.
- The email message to which you attach your abstract should contain the subject line: "abstract submission" (without quotes). The body of the email message should contain the following information: title of abstract; full name; affiliation; contact email address (if different from the address in the email header); contact telephone number;
- Please indicate if this is an abstract for poster or oral presentation at the top of the abstract itself.
- Please send to: abstracts@geolsoc.org.uk and cc: sarah.woodcock@geolsoc.org.uk

Abstract Formatting Guidelines

- Extended abstracts are encouraged but should be no more than 2 A4 pages in length.
- Please format the page as follows:
Line spacing: Single
Text alignment: justified
Title text: Arial 11pt Bold
Author name(s): Arial 10pt with the presenting authors name in bold
Author affiliation(s): Arial, 10pt, italic, including email address of author who will be presenting the work at the conference.
Body text: Arial 11pt
Paragraphs: don't indent; leave one clear line between paragraphs
Figures: A full colour abstract book will be produced so please include any relevant figures or images within the body of the text.
References can be given on a second page but will not be included in the abstract booklet.