

## 1. Improving the Library experience

Objective	Action	Progress update – February 2019	Latest progress
<p><b>Use Library space more effectively</b></p>	<p>We will review the use, content, layout and signage of Library space to adapt to changing users' needs and expectations.</p> <p>We will continue to identify suitable material for off-site storage and disposal to create room for growth and ensure that the most used and valuable items remain accessible on-site.</p>	<p>Signage has been improved in the Main Library and a map has been designed and integrated in our literature to help users find subject areas more easily.</p> <p>The Main Library is now equipped with multiple power sockets. The Library now has 4 new touch screen public PCs.</p> <p>The Library Space Review Working Group was set up and met in January, March and May 2015 and made recommendations to Council and the Finance and Planning Committee.</p> <p>Two new journal racks were purchased in 2015 allowing the current journal issues to be moved back to the Main Library and the space in the Fellows' Room to be improved.</p> <p>The Library audit was completed in January 2018.</p> <p>In 2018, 1,500 items were sold via our online duplicate book sale, to an antique book dealer or disposed, generating an income of ~£4,000.</p>	<p>Currently 681 archive boxes are stored off-site (with Deepstore in Bow) containing the Society's Committee papers, some maps and archive material. Print copies of <i>Journal of Structural Geology</i>, <i>Sedimentary Geology</i> and <i>Tectonophysics</i> are in the process of being moved off-site (the current issues and complete backfiles are available online via Athens).</p>

<p><b>Improve remote access to Library resources</b></p>	<p>We will write an Electronic Resource Acquisition Policy and look to increase our e-resources offering by consolidating the number of e-journals available remotely, developing an e-book collection and making available digitised material from our collections.</p> <p>We will plan for the replacement of C2 and investigate a new Library Management System to enhance content findability and provide standard user functionalities.</p>	<p>Electronic Resource Acquisition Policy was approved in August 2014.</p> <p>A collection of 52 e-books and 100+ e-journals (including the recent journal subscription to <i>Tectonics</i>) as well as the backfiles of the <i>Journal of Structural Geology</i>, <i>Sedimentary Geology</i> and <i>Tectonophysics</i> are now available to Fellows.</p> <p>The Library Management System went live in December 2015 and was officially launched mid-January 2016. Map cataloguing has resumed after a 2-year interruption due to the lack of compatibility between the Map Librarian's PC and C2. Since May 2016, Fellows and Corporate Affiliates have been able via the OPAC to renew and request items, check their loan history and create bibliographies.</p>	<p><i>Completed.</i></p> <p>5 new e-books and the journal, <i>Soil and sediment contamination</i>, are now freely available to Fellows with an Athens login.</p> <p><i>Completed.</i></p>
<p><b>Develop, maintain and promote the Library's collections</b></p>	<p>We will seek to improve the visibility of our collections by converting our cataloguing records to MARC to enable our participation in union catalogues e.g. COPAC, SUNCAT and WorldCat.</p> <p>We will address the cataloguing backlog by carefully evaluating donations and adding to stock items of lasting value.</p> <p>We will write a Disaster Management Plan in partnership with other Courtyard libraries providing emergency procedures and guidance</p>	<p>Part of the Heritage package includes a MARC import/export module.</p> <p>The Library joined SUNCAT in March 2018 and has applied to join COPAC/NBK.</p> <p>Harwell disaster management training delivered to staff from all Courtyard societies in August. The Library Disaster Management Plan was amended following feedback from LUG and Harwell. A Society plan is being developed.</p>	<p><i>Completed.</i></p> <p>The Library's entire holdings was added to NBK in May in readiness of the July launch.</p> <p><i>Completed.</i></p>

	to Library and Society staff to minimise damage to the collections and building.		
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## 2. Developing user services

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<b>Enhance user services</b>	<p>We will continue to support and adapt to the information needs of Fellows and Corporate Affiliates through free, at-a-cost and revenue generating services such as document delivery, literature searching, Geofacets, books &amp; map prints sales, Library tours and enquiries.</p> <p>We will engage further with Corporate Affiliates to develop customised products and prices.</p> <p>We will investigate the delivery of an information skills programme online and/or face-to-face to Fellows, Corporate Affiliates and non-members.</p> <p>We will carefully select and digitise material from our archive and special collections to widen the range of images and prints available for purchase.</p>	<p>Literature searching new pricing structure approved by Council on the 26<sup>th</sup> November 2014.</p> <p>First information skills training delivered to two NEFTEX employees in August 2015.</p> <p>The third Corporate Affiliate Open Day took place on the 10th November 2016.</p> <p>The literature search service was promoted in the Library newsletter in September 2018.</p> <p>Carefully selected material has been digitised over the last 4-5 years. There are currently 732 images available via our print-on-demand Picture Library and 629 on our Flickr Geological Society Library page.</p>	Ongoing

<p><b>Improve communication and marketing of value-added services</b></p>	<p>We will continue to use social media, the Society's website, newsletters and Geoscientist to raise awareness and promote Library services and collections.</p> <p>We will commission professionally produced literature to market our services to Corporate Affiliates and offer Library inductions to their employees.</p>	<p>New marketing plans in collaboration with publishing colleagues in Bath have been discussed - a paper summarising the progress made was submitted to LUG in May 2016.</p> <p>A bookmark has been produced to promote Library services in Burlington House and at external events in December 2017. A Library brochure has been produced to promote our services in Burlington House and at external events in December 2017.</p> <p>A standalone Library student newsletter was sent to all Candidate Fellows in early November 2017.</p> <p>The Library had a stand at UCL's Annual History Libraries &amp; Research open day in November 2016, October 2017 and November 2018 as well as Careers Day at the BGS Keyworth in November 2017. In December 2017, we took part in an Imperial College evening event in Burlington House by offering tours of the Library.</p> <p>The Library attended the Natural History Museum Student conference in March 2018 and a New Fellows' Evening in Manchester in May 2018. The Library also took part in the Courtyard Lates event with a geological treasure hunt (July 2018) and Open House (September 2018).</p>	<p>In February 2019, the Library Team welcomed 25 students from the UCL Greenough Society and in March, they attended Careers' Day at Imperial College.</p>
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### 3. Preserving, developing and promoting special collections & archives

Objective	Action	Progress update – February 2019	Latest progress
<p><b>Preserve and conserve the Library's special collections and archives</b></p>	<p>We will seek to improve the environmental conditions in which the Library's rare books, historical maps and archives are kept.</p> <p>We will raise awareness amongst staff and Fellows through fundraising campaigns and conservation training and events.</p> <p>We will identify material suitable for digitisation and promote these on the Society's website, via social networks and on professionally produced printed literature e.g. bookmarks and postcards.</p>	<p>A digital camera was purchased in November 2015 to produce better quality images in-house.</p> <p>A new print-on-demand Picture Library was launched in May 2017. New William Smith map prints were added to the Picture Library in November 2017.</p> <p>The online archive catalogue was launched in October 2017.</p> <p>Four items went on loan to the Charles Dickens Museum from March-November 2018 for the 'Dickens: Man of science' exhibition.</p> <p>New prints were added to the Picture Library and promoted via a standalone newsletter in November 2018.</p>	<p>The loan of the Discussion of the Piltdown Skull' has been approved by Council and will be displayed in 2020 at the House of European History in in Brussels, as part of an exhibition on fakes and forgeries.</p>
<p><b>Enhance and promote the Library's special collections and archives</b></p>	<p>We will develop the Library's collections by attracting bequests of significant importance to the history of Earth sciences.</p> <p>We will create a Plate Tectonics archive (incorporating, with commentaries, the papers of Dan McKenzie and other</p>	<p>The Library received three significant donations in February and March 2018.</p> <p>The Plate Tectonics Archive project has been successfully completed in October 2017 with the launch of the Dan McKenzie</p>	<p><i>Completed.</i></p>

	participants of the drift controversy and birth of plate tectonics) and make it freely available online to all.	Archive website, the archive online catalogue, an exhibition and the Plate Tectonics at 50 conference.	
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#### 4. Engaging with members of the public and external partners

Objective	Action	Progress update – February 2019	Latest progress
<b>Engage with a wider audience</b>	We will fulfil our commitment to public engagement through a variety of events and services aimed at members of the public e.g. exhibitions, talks, bookshop, Open House and map & image prints.	The Library has hosted eleven public engagements events since July 2014.  A programme of four exhibitions has been designed for 2019.	Two carboniferous drawing classes were organised in April and May 2019 as part of the GSL Year of Carbon.  William Smith's carboniferous fossils (on loan from the NHM) were exhibited in March and April to support a book launch and as part of the GSL Year of Carbon. From May 2019, the 'First women' exhibition will be on display to celebrate the election of the first female Fellows to the Society.
<b>Work in partnerships</b>	We will continue working with external partners on specific projects (e.g. Geofacets, GeoRef and library consortia) and maintain our relationships with London library groups, the British Library and our international network of inter-library loan and geosciences libraries.	Our partnership with the AGI has been automatically renewed, as per agreement, for a further 3 years (until March 2021).  3,372 African maps from our collection were digitised in June 2015 as part the Geofacets African map module project. Business models are being discussed with the Geofacets team. Discussions with Elsevier are continuing. African maps will now be part of the GSL module on Geofacets	Ongoing.

		Relationships with other organisations and networking are ongoing.	
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## 5. Supporting Library staff's professional development

Objective	Action
<b>Support current awareness and encourage best practice</b>	We will continue to support Library staff's professional development by encouraging relevant course & conference attendance, current awareness activities and network with other library professionals.
<b>Ensure effective succession planning</b>	We will have in place written procedures, support and training to ensure effective knowledge sharing within the Library team.