

Distinguished Geologists Memorial Trust Bursary Guidelines for Applicants

1 Eligibility

- All applicants must be Fellows of the Society and be working towards achieving (or may just have achieved) chartership.

2 Application Form

- All applications must be submitted on the downloadable form to awards@geolsoc.org.uk by first Friday in February of the year in which the award is sought. Late entries will not be accepted.
- A limited number of bursaries are available for award each year, up to a value of £2000 each;
- the project description must not exceed two A4 pages of typescript and must be a minimum of 10-point font size and preferably Arial font)
- the project must have a clear title;
- the role of the applicant is to be stated if the application is part of a broader project;
- a breakdown of expenses sought must be given (see below);
- state sources of additional funds already obtained and applications pending;
- state any previous awards from GSL;
- state that all necessary permissions have been obtained;
- confirm, as appropriate, that a risk assessment has been, or will be, carried out, because any fieldwork may only proceed once it has been approved. This is particularly important when an application is for funding to work in, or visit to, a remote area.

3 Allowable expenses

- Travel and subsistence GSL will not award a bursary to those applicants proposing to undertake fieldwork in countries where the UK Foreign Office advises against travel;
- local travel costs;
- specimen shipping costs;
- laboratory expenses;
- conference attendance and, or, field trip expenses.

4 Letters of support

The application **must** be accompanied by two letters of support. One from a chartered Fellow of the Society and one from your employer or line manager. These letters must include:

- In what role the supporter knows the applicant and for how long;
- the stage at which the applicant is in their career with regard to chartership;
- information on the proposed project – how does it relate to applicant's development and their employment;
- assessment of the value of the project to the applicant and their ability to undertake the project.

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5 Requirements for successful applicants

- A report must be produced, either interim or full, within 12 months of the award. There is no specific format but the preferred style is of geosciences journalism rather than a learned paper. It must not exceed 3 pages long, clearly identifying what has been achieved, *i.e.*, the results, rather than accounting for how the money was spent. Failure to produce a report will make future applications ineligible;
- On completion of the project the applicant will be asked to write a piece for the Society's magazine *Geoscientist*.